

PHOENIX PUBLIC LIBRARY
Board of Trustee Meeting Minutes
January 12, 2023

Trustees present: Karen Brandt Brown, William Balles, Noreen Patterson, Fred Wall, and Emily Young.
Staff present: Library Director Natalie Curran.

A. Call to Order

Karen Brandt Brown called the meeting to order at 10:08am.

B. Approval of Agenda

Emily Young moved to approve the agenda. Fred Wall seconded. Motion carried.

C. Approval of Minutes

Bill Balles moved to approve the minutes from December 15, 2022. Emily Young seconded. Motion carried.

D. Public Comments

None

E. Reports to Board

1. Treasurer's Report

Fred Wall gave the report for December, expenses are as expected. Bill Balles moved to approve the treasurer's reports for December. Emily Young seconded. Motion carried.

2. Director's Financial Report

Natalie Curran gave the report for December. Bill Balles moved to approve the Director's Financial Report and supporting documents. Fred Wall seconded. Motion carried.

3. Director's Report

- a. Annual Report – Bibliostat Collect Portal is not open yet. Natalie Curran is working on collecting the data.
- b. First Grade will be visiting on January 13.
- c. Polaris Migration – April 18 – April 26
 - Staff Training March 7 in Mexico
 - Staff Training April 12 at Phoenix
- d. 2023 Board Meeting Dates
 - January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9(conflicts with JAB meeting), and December 14
- e. Amazon Line of Credit – Natalie Curran will ask other libraries about the credit cards they have.
- f. The Library will be closed the following days:
 - Monday, January 16
- g. Board training – Thursday, February 9 at 10am

F. Old Business

None

G. New Business

Discussion about starting a lego club again. Ideas include putting completed lego sets in the glass display case and holding a lego challenge. The Book Club is also meeting again. Noreen Patterson is starting a group to help people use Ancestry.

H. **Open Forum**

None

I. **Adjournment**

Karen Brandt Brown moved to adjourn the meeting. Emily Young seconded. Motion carried.

The meeting was adjourned at 11:04 am.

The next meetings will be held in person at the library on February 9, 2023 at 9am.

Respectfully submitted,

Natalie Curran

Director

PHOENIX PUBLIC LIBRARY
Board of Trustee Meeting Agenda
February 9, 2023

REGULAR MEETING

- A. Call to Order
- B. Adoption of Agenda
- C. Approval of Minutes
- D. Public Comments
- E. Reports to Board
 - 1. Treasurer's Report
 - 2. Director's Financial Report
 - 3. Director's Notes
- F. Old Business
- G. New Business
- H. Open Forum
- I. Adjournment