

**PHOENIX PUBLIC LIBRARY**  
**Board of Trustee Meeting Minutes**  
**September 8, 2022**

Trustees present: William Balles, Noreen Patterson, Fred Wall, and Emily Young.

Arrived late: Karen Brandt Brown

Staff present: Library Director Natalie Curran.

**A. Call to Order**

William Balles called the meeting to order at 9:02am.

**B. Approval of Agenda**

Noreen Patterson moved to approve the agenda. Emily Young seconded. Motion carried.

**C. Approval of Minutes**

Noreen Patterson moved to approve the minutes from July 14, 2022. Fred Wall seconded. Motion carried.

**D. Public Comments**

None

**E. Reports to Board**

**1. Treasurer's Report**

Fred Wall gave the report for July and August, expenses are as expected. Bill Balles moved to approve the treasurer's reports for July and August. Emily Young seconded. Motion carried.

**2. Director's Financial Report**

Natalie Curran gave the report for July and August. Bill Balles moved to approve the Director's Financial Report and supporting documents. Fred Wall seconded. Motion carried.

**3. Director's Report**

**a. Summer Reading**

- Kids – 227 Registered – 169 Participated – 125,700 minutes or hours
- Teens – 16 Registered – 12 Participated – 194 Books or Audiobooks
- Adults – 117 Registered – 71 Participated – 810 Books or Audiobooks

**b.** The Century Club asked if they could serve alcoholic beverages at meetings. The policy for the use of the meeting room states that there will be no alcohol unless it is approved by the board as a special event.

**c.** Monday, August 29 the alarm system was going off with a code about carbon monoxide. We called chuck Padula (CP Alarms) who said he would head to the library to fix it. We cancelled story time but kept the library open (chuck thought the code was because the detectors were at the end of life.) He was able to replace them all. The cost was \$582. Will appear on the September Abstract.

**d.** Tax Cap was discussed but won't be voted on until the next meeting. Natalie Curran will email Karl Seckner with some questions about the tax cap.

**e.** Natalie Curran presented the budget for 2023. Noreen Patterson moved to approve the budget. Bill Balles seconded. Motion carried.

**F. Old Business**

- a. Natalie Curran and Fred Wall will get quotes for the roof repair, having the parking lot sealed and repainted, and the shed.

**G. New Business**

- a. An insurance inspector visited the library and let us know that we need to repair or replace our emergency lights for power outages.
- b. PFO is holding a Trunk or Treat on October 29 from 2-4pm.
- c. Oswego County Library Council is October 6 in Pulaski.

**H. Open Forum**

None

**I. Adjournment**

Noreen Patterson moved to adjourn the meeting. Karen Brandt Brown seconded. Motion carried.  
The meeting was adjourned at 10:21 am.  
The next meeting will be held in person at the library on October 13, 2022 at 10am.

Respectfully submitted,

Natalie Curran

Director

**PHOENIX PUBLIC LIBRARY**  
**Board of Trustee Meeting Agenda**  
**October 13, 2022**

**REGULAR MEETING**

- A. Call to Order**
- B. Adoption of Agenda**
- C. Approval of Minutes**
- D. Public Comments**
- E. Reports to Board**
  - 1. Treasurer's Report**
  - 2. Director's Financial Report**
  - 3. Director's Notes**
- F. Old Business**
- G. New Business**
- H. Open Forum**
- I. Adjournment**