

**PHOENIX PUBLIC LIBRARY**  
**Board of Trustee Meeting Minutes**  
**March 10, 2022**

Trustees present: Noreen Patterson, Karen Brandt, Emily Young, Fred Wall and William Balles.  
Staff present: Library Director Natalie Curran.

**A. Call to Order**

Noreen Patterson called the meeting to order at 9:04am.

**B. Approval of Agenda**

Karen Brandt moved to approve the agenda. Bill Balles seconded. Motion carried.

**C. Approval of Minutes**

Bill Balles moved to approve the minutes from February 10, 2022. Emily Young seconded. Motion carried.

**D. Public Comments**

None

**E. Reports to Board**

**1. Treasurer's Report**

Fred Wall gave the report expenses are as expected. Received the remainder of the construction grant funds \$3,808. Also, received \$4,000 from Assemblymen Barclay's office. Noreen Patterson moved to approve the treasurer's report. Emily Young seconded. Motion carried.

**2. Director's Financial Report**

Natalie Curran gave the report. Bill Balles moved to approve the Director's Financial Report and supporting documents. Noreen Patterson seconded. Motion carried.

**3. Director's Report**

- a. Story Time started on March 4. Plans are being made for spring and summer programs.
- b. Construction grant – final installment of \$3,808 was received.
- c. Tax Cap –Letter to the Phoenix Central School District board was mailed to Karl Seckner. Natalie Curran and Noreen Patterson have been working on a FAQ.
- e. Annual Report - Report to the community was presented.
- g. Roof – Natalie will continue to get quotes to repair the roof.

**F. Old Business**

None

**G. New Business**

- a. Board of Trustees Elections – Noreen Patterson moved to approve the following. Fred Wall seconded. Motion Carried.
  - i. Karen Brandt, President
  - ii. William Balles, Vice President
  - iii. Frederick Wall, Treasurer
  - iv. Noreen Patterson, Secretary

**H. Open Forum**

None

I. **Adjournment**

Noreen Patterson moved to adjourn the meeting. Bill Balles seconded. Motion carried.

The meeting was adjourned at 10:19am.

The next meeting will be held in person at the library on April 20, 2022 at 9am.

Respectfully submitted,

Natalie Curran

Director

**PHOENIX PUBLIC LIBRARY**  
**Board of Trustee Meeting Agenda**  
**April 20, 2022**

**REGULAR MEETING**

- A. **Call to Order**
- B. **Adoption of Agenda**
- C. **Approval of Minutes**
- D. **Public Comments**
- E. **Reports to Board**
  - 1. Treasurer's Report
  - 2. Director's Financial Report
  - 3. Director's Notes
- F. **Old Business**
- G. **New Business**
- H. **Open Forum**
- I. **Adjournment**