

PHOENIX PUBLIC LIBRARY
Board of Trustee Emergency Meeting Minutes
March 17, 2020

Trustees present: President Noreen Patterson, Treasurer Fred Wall, and Secretary Whitney Smith.
Staff present: Library Director Natalie Curran.

A. Call to Order

Noreen Patterson called the meeting to order at 9:05 am.

B. Approval of Agenda

Whitni Smith moved to approve the agenda. Fred Wall seconded.

C. Public Comments

None

D. New Business

1. Fred Wall moved to close the library during the COVID-19 pandemic. Whitney Smith seconded.
2. Whitney Smith moved to pay the library director to work from home and not pay the part-time staff. Fred Wall seconded.
3. Fred Wall moved to allot \$600 for the NCLS Overdrive fund. Whitney Smith seconded.
4. Whitney Smith moved to forgive fines for ages 0-18 to allow patrons access to the library internet and overdrive. Fred Wall seconded.
5. Noreen Patterson moved for Natalie Curran to look into buying a UV disinfecting machine for the library priced up to \$250. Whitney Smith seconded.
6. Noreen Patterson moved to forgive all overdue fines received during the pandemic. Fred Wall seconded.
7. Noreen Patterson moved to remove the library Wi-Fi password to allow patrons access to the internet from the library parking lot. Whitney Smith seconded.
8. The drop box will remain unlocked for patrons to return items at any time.
9. Natalie Curran will let the Phoenix Police know that the library is closed but the parking lot will be available for patrons.
10. The cleaning company will continue cleaning services while the library is closed.
11. Natalie Curran will let someone on the board know when she's in the library alone for her safety.
12. Natalie Curran will continue to pick up the library mail.
13. All motions were carried.

E. Open Forum

None

F. Adjournment

Noreen Patterson moved to adjourn. Whitney Smith seconded. Motion carried.

The meeting was adjourned at 9:24 a.m.

The next meeting is scheduled for Thursday, April 9, 2020 at 9 a.m. via conference call.

Respectfully submitted,

Whitni Smith

Secretary

PHOENIX PUBLIC LIBRARY
Board of Trustee Meeting Agenda
April 9, 2020

REGULAR MEETING

- A. **Call to Order**
- B. **Adoption of Agenda**
- C. **Approval of Minutes**
- D. **Public Comments**
- E. **Reports to Board**
 - 1. Treasurer's Report
 - 2. Director's Financial Report
 - 3. Director's Notes
- F. **Old Business**
- G. **New Business**
- H. **Open Forum**
- I. **Adjournment**